



NAR BAHADUR BHANDARI GOVERNMENT COLLEGE, TADONG
GANGTOK, EAST SIKKIM
www.sgctadong.in , sgct1977@gmail.com
Ph. No. 03592 231119

IQAC: Meeting of minutes held on: 25/04/2023


A meeting of IQAC team was held in the IQAC office, NBBGC on 25/04/2023. Coordinator, IQAC, NBBGC congratulated all the members of IQAC for Accreditation of NBBGC with CGPA of 2.92 on four point scale at B⁺⁺ grade with validity up to April 10, 2028 in the 2nd cycle.

ATR of the previous meeting held on 19/07/2022

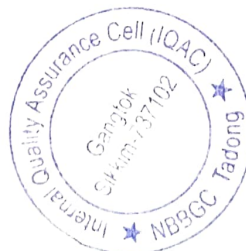
1. Successful submission SSR and DVV in the NAAC portal.
2. Successful completion of NAAC Peer Team visits on 28th & 29th March 2023.
3. NBBGC, Tadong was accredited with the grade B⁺⁺ with CGPA of 2.92 by NAAC on 11th April 2023.


The issues discussed in the meeting were as follows:

1. A proposal for formation of a new IQAC committee with new coordinator to be submitted to college principal.
2. All IQAC documents and login credential of NAAC portal, emails and other e-portals to be handed over to the new coordinator of IQAC once the new committee is formed.
3. All kind of help to be extended to the IQAC committee as and when it would be sought.


Dr. Jiban Upadhyaya
(Coordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
(IQAC)
NBBGC, Tadong
Gangtok, Sikkim - 737102




Dr. D. Purohit
Principal, NBBGC, Tadong



**NAR BAHADUR BHANDARI GOVERNMENT COLLEGE, TADONG
GANGTOK, EAST SIKKIM**

www.sgetadong.in , sget1977@gmail.com

Ph. No. 03592 231119

IQAC: Meeting of minutes held on: 23/06/2023

A meeting of newly constituted IQAC team with principal and administrative officer (ADM) was held in college Staff room. Principal, NBBGC extend his full support for smooth conduct of IQAC related activities.

ATR of the previous meeting held on 25/04/2023

1. A new IQAC committee has been constituted in the General Body meeting.
2. Handing over and taking over of IQAC office charge were held on 09/06/2023

The issues discussed in the meeting were as follows:

1. Requirements of extra manpower (one peon and one computer operator) for the IQAC office were submitted.
2. New revised format of AQAR was explained and appropriate strategies for data collection and compilation were adopted.
3. Scopes for improvement in criterion I and III were discussed
4. The methods of AQAR compilation was discussed among the IQAC member.
5. A student satisfaction survey (SSS) to be conducted through online Google form for VI semester Hons students.
6. Peer Team Report of 2nd cycle to be analyzed to understand the gaps/loophole of the college.
7. A meeting with HoDs to be called to explain the revised AQAR format and the procedure of data collection

Dr. Chanchal Das

(Coordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
(IQAC)
NBBGC, Tadong
Gangtok, Sikkim - 737102



Dr. D. Purohit

Principal, NBBGC, Tadong

Dr. D. Purohit
Principal
NBBGC, Tadong
Gangtok



**NAR BHADUR BHANDARI GOVERNMENT COLLEGE, TADONG
GANGTOK, EAST SIKKIM**

www.sgetadong.in , sget1977@gmail.com

Ph. No. 03592 231119

IQAC: Meeting of minutes held on: 11/09/2023

A meeting was convened by the coordinator of IQAC, NBBGC with the HoDs to discuss the various issues pertaining to AQAR and Academic Audit submission for the Academic year 2022-23.

ATR of the previous meeting held on: 23.06.2023

1. IQAC office was provided with one peon and one computer operator by the administration.
2. Student Satisfaction Survey (SSS) was conducted via online Google form and corresponding data were collected for analysis.

The following issues were discussed in the meeting:

1. The revised format of AQAR form was discussed with the departmental HoDs.
2. Questions from HoDs on part-B of AQAR were addressed and explained.
3. All activities and events conducted by the departments to be documented and submitted to IQAC.
4. Filled in AQAR and Academic Audit to be submitted by all the departments on or before 25.09.2023.
5. Hard/soft copies of supporting documents to be submitted by the departments.
6. For online access of the submitted documents a Drop box account to be created.
7. SSS data to be analyzed and a report on SSS to be prepared.

Dr. Chanchal Das

(Coordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
(IQAC)
NBBDC, Tadong
Gangtok, Sikkim - 737132



Dr. D. Purohit

Principal, NBBGC, Tadong

Dr D Purohit
Principal
NBBGC, Tadong
Gangtok



**NAR BHADUR BHANDARI GOVERNMENT COLLEGE, TADONG
GANGTOK, EAST SIKKIM**
www.sgctadong.in , sgct1977@gmail.com
Ph. No. 03592 231119

IQAC: Meeting of minutes held on: 17/10/2023

A meeting was convened by the coordinator of IQAC, NBBGC at the IQAC cell to discuss the modalities of AQAR preparation.

ATR of the previous meeting held on 11.09.2023

1. SSS data were analyzed and a report was prepared for uploading in the college website.
2. Departmental AQAR and Academic Audits were uploaded in the Dropbox account and the log in credentials of the Dropbox account was shared with IAQC members.

The following issues were discussed in the meeting:

1. Departmental AQAR to be accessed from the Dropbox.
2. AQAR compilation work to be expedited after the Pooja holidays and completed by 24.11.2023.
3. Along with AQAR, excel Data Template to be filled by the criterion convener.
4. Feedback on curriculum from Students, Teachers and Alumni to be collected online and the result to be uploaded in the college website.
5. Draft of compiled AQAR 2022-23 to be completed by the third week of November 2023 and presented to all the numbers for revision and rectification, if required.

Dr. Chanchal Das
(Coordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
(IQAC)
NBBDC, Tadong
Gangtok, Sikkim - 737102



Dr. D. Purohit

Principal, NBBGC, Tadong

Dr. D. Purohit
Principal
NBBGC, Tadong
Gangtok



**NAR BAHADUR BHANDARI GOVERNMENT COLLEGE, TADONG
GANGTOK, EAST SIKKIM**
www.sgctadong.in , sgct1977@gmail.com
Ph. No. 03592 231119

IQAC: Meeting of minutes held on: 28/11/2023

A meeting was convened by the coordinator of IQAC, NBBGC at the IQAC cell to discuss the issues related to final submission of AQAR 2022-23.

ATR of the previous meeting held on 17.10.2023

1. Feedback of curriculum was taken from Teachers, Students and Alumni. Data were analyzed and kept for uploading in the website.
2. Draft of final AQAR 2022-23 was presented to all the members and necessary rectifications were made.

The following issue was discussed in the meeting:

1. Final draft copy of AQAR 2022-23 to be placed before College Management Committee (CMC) for Approval.
2. Submission of AQAR to be completed by 8th December 2023.
3. Observed loopholes of the present AQAR to be rectified in the AQAR of next academic year (2023-24).

Dr. Chanchal Das
(Coordinator, IQAC)

Dr. D. Purohit
Principal, NBBGC, Tadong

Coordinator
Internal Quality Assurance Cell (IQAC)
NBBGC, Tadong
Gangtok, Sikkim - 737 102



Dr. D. Purohit
Principal
NBBGC Tadong
Gangtok