



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Nar Bahadur Bhandari Government College
• Name of the Head of the institution	Dr. Debabrata Purohit
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03592231119
• Mobile No:	9434211599
• Registered e-mail	sgct1977@gmail.com
• Alternate e-mail	iqacsgct@gmail.com
• Address	P.O. Tadong
• City/Town	Gangtok
• State/UT	Sikkim
• Pin Code	737102
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	Sikkim University																		
• Name of the IQAC Coordinator	Dr. Chanchal Das																		
• Phone No.	03592231119																		
• Alternate phone No.	8370827706																		
• Mobile	9474025091																		
• IQAC e-mail address	iqacsgct@gmail.com																		
• Alternate e-mail address	cdchem@gmail.com																		
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.nbbgc.in/wp-content/uploads/2017/05/AQAR-2020-21.pdf">http://www.nbbgc.in/wp-content/uploads/2017/05/AQAR-2020-21.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://nbbgc.in/wp-content/uploads/2023/03/Adobe-Scan-13-Mar-2023.pdf">http://nbbgc.in/wp-content/uploads/2023/03/Adobe-Scan-13-Mar-2023.pdf</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.70</td> <td>2016</td> <td>25/05/2016</td> <td>24/05/2021</td> </tr> <tr> <td>Cycle 2</td> <td>B++</td> <td>2.92</td> <td>2023</td> <td>11/04/2023</td> <td>10/04/2028</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.70	2016	25/05/2016	24/05/2021	Cycle 2	B++	2.92	2023	11/04/2023	10/04/2028
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.70	2016	25/05/2016	24/05/2021														
Cycle 2	B++	2.92	2023	11/04/2023	10/04/2028														
<b>6. Date of Establishment of IQAC</b>	21/05/2014																		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	National Fund for Control of Drug Abuse (NFCDA)	Ministry of Finance, Department of Revenue, GOI	2023	9,35,000
Faculty	The Northeast India AV Archive	The Northeast India AV Archive housed at St. Anthony College, Shillong	2023	48,000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>			<b>5</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
a. Conducted an Internal Academic Audit for the Odd semester 2022 and the Even semester of 2023.				

b. Conducted a Students Satisfaction Survey on Teaching Learning and Evaluation.

c. Conducted online feedback on the curriculum from different stakeholders (teachers, students, and alumni) and appropriate actions were taken.

d. Taken initiatives to introduce Professor post (Level-14) under UGC CAS in the Government Colleges of Sikkim.

e. Taken initiatives for the promotion of Gender Equity in the institute by involving different committees and departments through various awareness and sensitization programmes.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. To conduct awareness and sensitization programmes for the promotion of gender equity.	1. Three different awareness/sensitization programmes for the promotion of gender equity were held.
2. To take initiatives for the opening of the Professor post(Level-14) under UGC CAS in the Government Colleges of the state.	2. Professor Post (Level-14) under UGC CAS in the Government College of State has been introduced by the Education Department, Government of Sikkim Vide Ref. No. 32/DIR/HE/Edn dated 19.01.2023.
3. To implement a structural feedback system from different stakeholders.	3. Feedback was taken from the students, teachers, and alumni.
4. To take initiative for e-waste management by signing a MoU with the National Institute of Electronics & Information Technology (NIELIT), Gangtok.	4. A MoU was signed and an e-waste Dismantling and Segregation Lab" has been installed in the campus.
5. To install new ramps and washrooms for differently-abled students.	5. New ramps and washrooms for differently-abled students were installed.
6. To celebrate/ organize more national and international commemorative days, events, and festivals.	6. Independence Day, National Science Day, World Tourism Day, World Suicide Day, Environment Day, Biodiversity Day etc. were celebrated /organized.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Management Committee	01/12/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	10/01/2023

### 15. Multidisciplinary / interdisciplinary

Recognising the advantages of multidisciplinary education and promoting cooperation across different disciplines is central to the institutional approach of integrating humanities and science with STEM (science, technology, engineering, and mathematics). Institutions may offer credit-based courses or projects that encourage students to actively engage with their local communities. In the first year of graduation, students undertake a set of foundational courses that provide a broad-based education. These courses cover subjects such as Mathematics and English, as well as introductory courses in the sciences, social sciences, and humanities.

### 16. Academic bank of credits (ABC):

Nar Bahadur Bhandari Government College, Tadong, is already registered with the Academic Bank of Credits. Institutions may develop clear policies and guidelines for credit transfers between Indian and foreign institutions. This ensures that credits earned at a foreign institution are recognized and can be seamlessly transferred towards the student's program at their home institution. Institutions may establish a transparent credit system where the number of credits is clearly defined for each course based on its duration, complexity, and learning outcomes.

### 17. Skill development:

The institution has offered a variety of vocational courses. It offers B.Voc (Pharmaceutical Chemistry) and B.Voc (Information Technology). The B.Voc (IT) program offered by the institution has a tie-up with NASSCOM. Accordingly, the students are granted certificates and diplomas at defined levels by NASSCOM. The institute also offers various computer courses in association with NIELET to the B.Voc students in order to enhance their skills and employability.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has included a variety of courses in the Indian language and culture in the curriculum, using both offline and online courses. It provides a degree course in the Nepali language (Indian language). The institution offers degree courses in Lepcha,

Bhutia, and Limboo (tribal languages). The college has allocated an area for a botanical garden where a variety of herbal plants are planted and nurtured regularly. If the appropriate governing body offers the necessary resources in light of NEP 2020, the institution will offer online courses in three tribal languages (Lepcha, Bhutia, and Limboo).

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NBBGC is affiliated with Sikkim University which designs curricula and frameworks with the help of teachers from affiliated colleges. The majority of teachers take part in designing and providing feedback on curriculum design. In the future, prospective institutions will also be well equipped for the implementation of online assessments, which can be self-paced, quizzes, tests, and interactive assignments which will help teachers as well as students to check their learning progress and areas for improvement.

#### 20.Distance education/online education:

The institution offers only a few vocational courses, and the absence of trained teachers for the development of courses for vocational education via ODL institutions may come with the constraint of adequately trained manpower. Some of the vocational courses may require hands-on practical training, which can be a challenge for the ODL platform. So, overall, if proper implementation design and networks with various industries and stakeholders are developed, with adequately trained teachers for the offered course, then providing vocational education through ODL can be a possibility.

## Extended Profile

### 1.Programme

1.1 06

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3305

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 1051

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1202

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 116

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 116

Number of Sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>06</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3305</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1051</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1202</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>116</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	116
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	25.6
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	104
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is dedicated to all kinds of student-related activities in the teaching, learning, and evaluation processes. At the end of every semester, the departments hold a meeting to plan and prepare for the coming semester, especially to allow teachers to prepare themselves for the upcoming semester. Syllabus distribution is overhauled and changed every few years so that teachers get to cover different themes in the syllabus. All the teachers have sufficient expertise in their chosen field of study and always impart their best effort to the students in theoretical and practical classes. These include an explanation of the relevant topics to the students using conventional teaching methodology as well as audio-visual methods. After the class, teachers regularly distribute or upload handouts to the students for better clarification and understanding. Similarly, the teachers engage with students during the regular practical classes for both UG and PG. The college maintains a departmental library for easy and quick access to supplementary reading resources.

Faculties also regularly mentor and counsel students to ensure their holistic growth. The teachers assigned to the respective class or semester are responsible for ensuring timely completion of the syllabus as well as overseeing the attendance of their students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nbbgc.in/wp-content/uploads/2023/12/DOC-20230510-WA0006..pdf">http://nbbgc.in/wp-content/uploads/2023/12/DOC-20230510-WA0006..pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the college at the central level and adhered to by all the departments. Each department follows the master timetable prepared by the Dean's office at the beginning of the semester. The HoD prepares the timetable for PG classes in line with the UG timetable. All faculty members strictly adhere to their individual timetables for effective implementation and smooth functioning of class work without any hindrance. Continuous Internal Evaluation (CIE) is conducted with active support from the Examination Cell of the college under the convenorship of the Vice-Principal. Additionally, Sessional B Examination includes term papers as well as field visits depending on the discipline requirement. Students are assessed on the basis of a written report and individual or group presentations. The principles of fairness and transparency are adopted. Clear grading criteria and assessment guidelines are communicated to students and grading is carried out impartially. Further, the university End-Term Examinations are held as per the schedule given by the university.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelist_categorypostswidget-1=5#lcp_instance_listc_ategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelist_categorypostswidget-1=5#lcp_instance_listc_ategorypostswidget-1</a>

1.1.3 - Teachers of the Institution participate A. All of the above

**in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The undergraduate curriculum comprises compulsory papers like Environmental Studies and Eastern Himalayan Studies. The Environmental Studies paper teaches students about various issues related to the environment. Sikkim is a part of the Eastern Himalayan range, and the paper Eastern Himalayan Studies makes the students aware of the region from geographic, political, and economic perspectives. Apart from this, the Department of Political Sciences also engages the students in various field studies and provides research exposure by organising poster competitions, talks etc. On February 28, 2023, the department organised a poster competition with the theme "Sustainable development saving the future". Similarly, the UG Syllabus of Sociology consists of Paper III: Sociology of India (SOC-UU-E201), where Unit 2 deals with "the systems of stratification". The Unit elaborately discusses gender outside the binary system. Students are taught about gender as a spectrum and made aware of the

current developments internationally. If an opportunity arises wherein students can attend programs on similar themes, the department wholeheartedly engages students to help gain a broader outlook. On June 13, 2023, an awareness program on mission life by EIACP, the Ecotourism State Council of Science and Technology, was organised, and the department students actively participated. Further, regular blood donation camps are organised and attended by students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

116

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://nbbgc.in/?page_id=198">http://nbbgc.in/?page_id=198</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1459**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1051

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our commitment to catering to diverse learning styles and abilities underscores our dedication to providing an equitable and enriching educational experience for all students, ensuring that they have the best chance to succeed in their academic journeys.

### Strategies for the advanced learners

- The advanced learners are usually nominated by the departments to represent the college in various academic activities within and outside the state. For example, students from the Department of History interacted with the Union Finance Minister, Dr. Nirmala Sitharaman, during her visit to Gangtok in 2023, offers enrichment programs and opportunities for advanced learners, including advanced research projects with experienced faculty and advanced instruments.
- Participation by the students in in-house competitions such as debate, group discussion, quizzes, student seminars on contemporary topics, extra-curricular activities, exhibitions, and cultural competitions is also encouraged.

### Strategies adopted for slow learners



- It is mandatory for all departments to regularly organise tutorial and remedial classes with the aim of improving the academic performance of the slow learners, absentees, and students who participate in sports and other activities. This practice helps the struggling learners to improve their subject knowledge and helps them catch up with their peers.
- Academic and personal counselling is given to slow learners.
- The provision of simple and standard lecture notes and reading materials is provided.

File Description	Documents
Link for additional Information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=4#lcp_instance_listcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=4#lcp_instance_listcategorypostswidget-1</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3305	116

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the teaching and learning processes more interesting and for conceptual clarity of the subject, audio-visual methodology (PPT), Google Classroom, fieldwork, and research projects are some of the means incorporated by the departments to provide experiential and participatory learning.

Students are regularly assigned group activities wherein proper care is taken to include one or two students who have a higher level of understanding than the others in the group. This ensures the objective of helping each other out. Projects, term papers, and presentations are assigned to promote active academic engagement, an introduction to the academic style of writing, and critical thinking among students.

The Department of Economics organises student seminars for PG students. The Department of Botany, under Participatory Rural Appraisal (PRA), takes UG and PG students for field visits to research institutes, local industries, wildlife protected areas, etc. The Department of Chemistry gives hands-on training to the students on different instrumentation techniques, giving them sufficient knowledge for their future aspirations. The Department of History is taken for field visits to the Sikkim State Archives and Namgyal Institute of Tibetology, both located in Gangtok. The Department of Mathematics, in collaboration with the Department of Science and Technology and the Sikkim Mathematical Society, visits various schools in Sikkim to give special lectures on fundamental mathematical concepts relevant to school students, giving information regarding various scholarship and career opportunities, preparing for competitions like Mathematical Olympiads, use of ICT and online tools, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelist_categorypostswidget-1=3#lcp_instance_listcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelist_categorypostswidget-1=3#lcp_instance_listcategorypostswidget-1</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members regularly interact with students through ICT mode for effective teaching. Faculty members also utilize digital platforms such as Google Classroom, Zoom and Classroom, Whatsapp, etc., as well as e-resources for effective teaching. The college library has a rich collection of e-resources across disciplines. Special sessions of SWAYAM, NPTEL, etc. lectures are regularly conducted for the benefit of students. Faculties use PowerPoint presentations in their teaching by using LCDs and projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

116

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

57

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1013

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly adheres to the academic calendar issued by Sikkim University for conducting internal as well as external examinations. During a semester, a student has to appear for two internal tests, known as Sessional A and B, of 25 marks each. The End-term Examination of 50 marks is centrally held by the university. Students who cannot appear for the sessional tests due to medical or unavoidable reasons are allowed to sit for a retest under special circumstances. Sessional A is conducted by the College Exam Cell, and Sessional B is conducted by the respective departments, either in the form of written tests, term-paper assignments, or individual or group presentations. For internal examinations, students are allowed to check their answer scripts. Any discrepancy in the marks is rectified immediately, and the final marksheet is submitted to the Exam Cell within a specified deadline for freezing in the university web portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cus.ac.in/images/content/static/QuickLink/AcademicCalendar/Calendar_2023.jpg">https://cus.ac.in/images/content/static/QuickLink/AcademicCalendar/Calendar_2023.jpg</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The entire process of internal evaluation is transparent, time-bound, and efficiently monitored by the College Exam Cell. The college follows the guidelines issued by the affiliating university while conducting internal and semester end-term examinations.

After evaluation of the internal assessment, marks are displayed on the departmental notice boards and also circulated to the students through e-mail or WhatsApp. Those students who seek to verify and want to have an idea of their performance in the test are given their answer scripts, and if they come across any doubts, clarification is given, which enables them to fare better in the future. The Exam cell also follows the Grievance Redressal Mechanism for the students. If a student is not able to appear for examination due to medical or any genuine reasons, a special examination is conducted for that student as per norms, provided that he or she submits an application with proper documents. By adopting the criteria as per the direction of the affiliating university, complete transparency is maintained in internal assessment tests.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cus.ac.in/images/content/static/QuickLink/Circular/2022/Circular_58_2022.pdf">https://cus.ac.in/images/content/static/QuickLink/Circular/2022/Circular_58_2022.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the affiliating university, and the subject teachers of the college have defined the programme outcomes for each programme offered by the college. Course outcomes, as well as learning outcomes, depend upon the

nature of the course and the subject concerned. These outcomes are uploaded and displayed on the institutional website. Hard copies of the syllabi and learning outcomes are available in the departments for ready reference to the teachers and students. The respective departments where these courses are run also make the students aware of these outcomes. A centralised induction programme is also organised by the Dean of Students' Affairs to make the new students aware of the rules and regulations of the college, disciplinary matters, as well as the programmes and course outcomes that are offered by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://nbbgc.in/?page_id=3157">https://nbbgc.in/?page_id=3157</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every department plans and conducts all activities in light of the programme outcomes and course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. The teaching-learning and assessment processes are reviewed by the IQAC through internal academic and administrative audits. Records of academic results and other achievements are analysed and maintained by the departments. They are submitted to the IQAC at the end of the academic year. The feedback obtained from students on the teaching-learning process helps to understand the expected learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nbbgc.in/?page_id=198">https://nbbgc.in/?page_id=198</a>

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1090

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://nbbgc.in/wp-content/uploads/2023/12/SSS-Final\\_compressed-1.pdf](http://nbbgc.in/wp-content/uploads/2023/12/SSS-Final_compressed-1.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

9.83

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://dor.gov.in/narcotic-drugs-psychootropic">https://dor.gov.in/narcotic-drugs-psychootropic</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

23



File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NBBGC College organises many diverse activities to sensitise students about social, cultural, and economic issues. First, we have the observance of various days of national importance like Independence Day, Science Day, World Suicide Prevention Day, Teachers Day, etc. Second, we have a bunch of programmes that facilitate community services and promote moral values among the students, which include blood donation camps, promotion of mental health among students, cleanliness drives, nature camps, etc. Third, we have organised programmes such as Lifestyle for the Environment and Gender Sensitization to promote an inclusive and respectful work environment. Many of the clubs organise programmes in the college in collaboration with recognized government and non-government organisations under the Government of Sikkim, such as the Forest Department, the Health and Family Welfare Department, the Social Justice and Welfare Department, the Women and Child Development Department, TASS, Blooming Sikkim, Rainbow Hills Welfare Association, etc. Furthermore, we have conducted numerous value-added programmes such as a tourist guide crash course, inclusive Sikkim, and Investor awareness Programme to foster a

sense of diversity and acceptance of cultural and societal plurality.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=5#lcp_instance_listcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=5#lcp_instance_listcategorypostswidget-1</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1210

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

08

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nar Bahadur Bhandari Government College boasts a well-established infrastructure that aligns seamlessly with the minimum requirements stipulated by statutory bodies for effective teaching and learning. A thorough observation of the existing infrastructure is carried out by the institute, and initiatives are taken up for the upgrade and addition of infrastructure if needed. Classrooms are equipped with modern amenities, ensuring a conducive environment for academic engagement. State-of-the-art laboratories provide students with hands-on experiences, fostering practical understanding and skill development. The institution is also used as an examination center for several competitive examinations, including NEET, NET, SLET, and state civil service examinations. The computing facilities are up-to-date, featuring the latest technology to support academic research and enhance learning outcomes.

Furthermore, the institution prioritizes the creation of an enriching educational environment, evident in its well-maintained libraries, which serve as invaluable resources for students and faculty alike. The physical facilities are designed to accommodate diverse learning needs, promoting inclusivity. Overall, the institution's robust infrastructure and physical facilities not only meet but exceed the minimum specified requirements, ensuring a holistic and high-quality educational experience for its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

NBBGC proudly offers comprehensive facilities for cultural activities, sports, and games, demonstrating a commitment to fostering holistic development beyond academics. The sports infrastructure includes expansive outdoor playing fields and indoor arenas, meeting the prescribed size requirements. The institution has one football field with provisions for multiple games like athletics, cricket, football, volleyball, kabaddi, kho-kho, and indoor games like badminton, carrom, table tennis, and chess. The institution's gymnasium is equipped with modern fitness equipment, catering to the health and wellness needs of students and faculty. Additionally, a dedicated yoga center provides a tranquil space for mindfulness and physical well-being.

Cultural activities thrive in well-designed auditoriums and dedicated spaces for artistic expression. These facilities, established in tandem with the institution's founding, have consistently hosted a variety of events, reflecting a vibrant cultural scene. The institution always encourages its students to participate in the cultural events held in the college, like Freshers Welcome, Annual Sports Meet, Annual Day, Farewell, etc., to exhibit cultural talents.

In summary, the institution's commitment to extracurricular activities is evident in the well-maintained, appropriately sized facilities established over the years, fostering a dynamic and engaging environment for the entire academic community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2.17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a central library and departmental libraries in almost all the departments. The reading room is well furnished and well-ventilated, which provides a conducive environment for study. An exclusive reference section is also available in the library. The visitor's book is separately maintained for the faculties and students and has been placed next to the entrance. Visitors are also required to sign into the register during their entry and exit. CCTV cameras are installed in the library for strict

surveillance. All the library resources have bar codes to maintain a strict watch on their usage by the borrowers. To ensure broader circulation of the resource, a nominal fine is collected from the borrowers if they fail to return the books within the given 15 days from the day of issuance. A well-equipped digital library with internet connectivity is also housed in the central library for access to e-resources that give access to faculties and students. Library Automation: The library is fully automated using the Integrated Library Management System (ILMS) through the SOUL Version 2 Library Management Software. The issue and return of books have been activated with the SOUL2 Library Management Software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.56

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution prioritizes the continual enhancement of its IT facilities, including Wi-Fi, to provide a cutting-edge technological environment for academic and research activities. The institution's commitment to staying current with technological advancements is underscored by regular reviews and upgrades of hardware and software components.

The institution has an adequate number of computers for official purposes and laptops for the teaching-learning process, both among the teaching staff and students. All the devices belonging to the institution are repaired, replaced, and fixed by the institution. These IT infrastructures are operated through the WiMAX Network of the National Informatics Centre (NIC) under the Ministry of Electronics and Information Technology. The WiMAX provides internet connectivity with 20 MBPS speed and can be accessed by unlimited users, and the installation, maintenance, and service of the device are provided by NIC free of charge. The NIC also provides a free service for landline internet in the library and other departments through Fiber Network, and the expenses for its maintenance are also covered by the NIC. Computer systems, UPS, projectors, software, and servers are maintained by third-party



technicians. IT infrastructure is maintained by the outsourced agencies under the directives of the IT Department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

#### 4.3.2 - Number of Computers

104

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.79

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Library Facilities:** College library facilities are governed by a comprehensive policy that outlines procedures for maintenance, resource acquisition, and user services. The books and journals are maintained in the library against disfigurement and spoilage. Stock verification is done as a part of regular monitoring and control by the Library Committee of the College.

**Computers:** The institute has an adequate number of computers, numbering 120, with internet connections and utility software. Computer systems, UPS, projectors, software, and servers are maintained by third-party technicians. IT infrastructure is maintained by the head of the department and other faculties of the IT department.

**Classrooms, Conference Hall:** There are around 43 classrooms with proper ventilation, enough seating capacity, and green boards and podiums. Nineteen Smart Classrooms and Conference Halls are also provided with enough seating capacity and LCD projectors.

**Sport complex:** College sport complex policies encompass facility maintenance, academic support, and operational guidelines. Sports facilities are maintained by the sports committee and the teachers and professors of the Physical Education Department.

**Laboratory:** Laboratories are regularly maintained in all the practical-based departments. Records of equipment and apparatus are also maintained in the stock register. Laboratory equipment is maintained properly, regulated, and serviced periodically.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=5#lcp_instance_listcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelistcategorypostswidget-1=5#lcp_instance_listcategorypostswidget-1</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

184

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

26

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every year in the month of December, an election for the Students' Representative Council (SRC) has been held at the college. After a gap of two years, owing to the COVID pandemic, the SRC election of the college was held on December 20, 2022. The SRC president, as a students' representative, holds membership in the IQAC committee of the college. The NSS and NCC units of the college also provide SRC's representation and engagement in their various activities.

A College Fest is organised every year and is exclusively

conceptualized and organised by the SRC under the guidance and supervision of the teachers. The office-bearers of the SRC take initiatives for the active participation of the students. This practice gives the students an opportunity to hone their organisational and leadership faculties. The College Fest also provides an ideal platform for the students to showcase their talents in cultural, literary, and sports activities.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?p=4751">http://nbbgc.in/?p=4751</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association, Denz-93, has almost 80 active members. The association has always been a source of support and inspiration for the students and staff of this college. The alumni often guide current students and share their experiences in academics (by orienting and teaching them or donating their books and other materials), cultural and sports events (by training them for their performances), or even employment (by training them for their

recruitment in the corporate world or making them aware of the career options in their own field). They also offer a platform needed to give concrete shape to institutional future plans, such as the establishment of a skill development center, an Incubation center for technology transfer, and trans-disciplinary research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### MISSION:

- To provide instructional and research facilities in such branches of learning as it may deem fit and to instill scientific zeal and develop skilled human resources.
- To sensitize students to the improvement of social and economic concerns, intellectual, academic, and cultural developments, human rights, gender, and environmental issues.
- To provide young learners with opportunities to hone their ethics and leadership potential.

#### VISION:

- Our vision is to have a transformational impact on students, inculcating qualities of competence, excellence, and ethical character while meeting employment and knowledge aspirations locally.

The governance of the institution is reflective of the mission of



the institute. The empowered team of the college involves the principal, convener of different committees, teaching staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, etc. The principal monitors the overall administration and academic affairs. The dean assists the principal in matters relating to student affairs, like admission and discipline. There are many committees to support the vision and mission of the college. All the committees take responsibility for their respective activities and deliver the same in every academic session. The principal ensures that all stakeholders are involved in different activities and decision-making in the institute.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=171">http://nbbgc.in/?page_id=171</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A well-placed, decentralized system is adopted by the college for the governance and management of the institution. Although the college is headed by the principal, the general rules and regulations regarding administration and finance are controlled by the Education Department, Government of Sikkim. The Under Secretary/Deputy Secretary/DDO is appointed by the department and, along with other office staff under him, assists the principal in administrative matters and finance. All important decisions pertaining to college administration are taken in the general body meetings in the presence of both the principal and deputy secretary, along with all the teachers. Likewise, the College Management Committee and Project Monitoring Unit (PMU) also play an important role in the governance and decision-making process of the college. Besides these, there are many other committees to look after different matters pertaining to the college. The college follows the academic calendar and the curriculum of Sikkim University, the affiliating university. At the departmental level, the Heads have been entrusted with specific powers to supervise and administer their own respective academic (teaching, learning, and evaluation) and other student-related responsibilities. This shows that the college practices participatory management through CMC and PMU and decentralization through HODs and various committees.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=3399">http://nbbgc.in/?page_id=3399</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan is proposed in the form of decisions from the General Body meeting. And these decisions are placed before the government for approval and execution. While making decisions, the college has focused on curriculum development, teaching and learning, student outreach programmes through NCC/NSS and other cells, ICT, research and development, and the overall management of the institution. The college, through its IQAC, has strictly monitored and evaluated the progress of the academic year to ensure that it is meeting its objectives. One such example of a strategic plan was the setting up of a gymnasium hall, an indoor stadium, and a yoga hall on the college campus. After setting up the above three centers, health and fitness awareness has been raised among the staff and students in the post-covid period. Our students are bagging awards and titles for fitness events at the state and national levels.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://nbbgc.in/">http://nbbgc.in/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administration:** The institute has well-set decision-making processes as per the organogram. The principal, the administrative officer, and other administrative staff look after the administration of the college. Regarding matters relating to students' affairs, like admission and SRC elections, the dean office plays an important role. At the college level, dissemination of information, data, and instructions within the

institution is carried out through the college website, emails, and WhatsApp groups of teaching and non-teaching staff and the students' representative council through the Dean of Students Affairs.

Appointment and service rules: Since the college is a government college affiliated with Sikkim University, all the recruitment of faculties and administrative staff is done by the Sikkim Public Service Commission (SPSC), Government of Sikkim, on the recommendation of the Education Department, Government of Sikkim, and adheres to the service rules of the state. In academic matters, the rules and regulations of Sikkim University, being the affiliated university, are followed by the college. The career advancement schemes of teaching faculties are done as per the current UGC regulation.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/">http://nbbgc.in/</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees of NBBGC, Tadong, are allowed to avail themselves of all the welfare benefits as per the provisions of the Government of Sikkim. The employees have medical reimbursement facilities that can be availed of by regular teaching and non-teaching staff of the college. Apart from this, periodic health camps are held on the college premises. Housing facilities (quarters) are also available for both teaching and non-teaching staff. Medical leave facilities can be availed of by faculties and administrative staff on production of requisite documents. Teachers can also take leave to attend seminars, conferences, FDP, FIP, RC, workshops, and short-term courses. Teacher fellowships or study leave are also granted to teachers as per UGC guidelines for pursuing research or a Ph.D. The teaching and non-teaching staffs of the college are entitled to government pension upon retirement. Maternity and paternity leave can be availed of by the employees as per state government norms.

File Description	Documents
Paste link for additional information	<a href="https://sikkim.gov.in/departments/department-of-personnel-public-grievances/maternity-leave-paternity-leave">https://sikkim.gov.in/departments/department-of-personnel-public-grievances/maternity-leave-paternity-leave</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes

**organized by the institution for teaching and non teaching staff during the year**

**0**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**13**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**NBBGC, Tadong, under the Education Department of the Government of**

Sikkim, follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff. The SPSC is the nodal body responsible for the selection of Assistant Professors in the state. The faculties are required to submit their Annual Performance Index (API) to the college, from where it is forwarded to the Education Department, Government of Sikkim. The objective is not only to evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth for the employee. This mechanism helps in promotion (CAS) based on faculty performance. Annual feedback received from the students also helps in imparting quality education as well as making improvements based on the data received. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals provided by the administrative head.

File Description	Documents
Paste link for additional information	<a href="https://sikkimhrdd.org/GeneralSection/DownloadForms.aspx">https://sikkimhrdd.org/GeneralSection/DownloadForms.aspx</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal audit:** The main source of the budget (finance) of the college is allocated by the Education Department, Government of Sikkim. The Government of Sikkim appoints an internal auditor (CA) who checks the utilization certificates of the funds allocated in different heads and submits the audited report to the government. The same process has been followed over the years.

**External audit:** The accounts of the college are audited by auditors appointed by the central A.G. office every three years. Any queries in the process of auditing are attended to immediately by the DDO of the institution, along with the supporting documents, within the prescribed time limits. The institution did not come across any major audit objections during the preceding years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources to support the teaching-learning process. Being a government college, it is fully funded by the Government of Sikkim and the RUSA, Government of India, and partially the college collects nominal tuition fees from PG students. All the major decisions are taken by the College General Body Meeting, and the necessary approvals are forwarded to the government for implementation. After government approval, the Purchase Committee and Project Monitoring Unit of RUSA monitor the purchases, procurements, and projects. The college administration always encourages and supports faculty members to bring research projects to the institute. The college also welcomes grants from philanthropists, the alumni association, and all others who are associated with the college.

File Description	Documents
Paste link for additional information	<a href="http://rusasikkim.com/">http://rusasikkim.com/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policymaking and implementing units in the college. It assesses and suggests the parameters of quality education. IQAC prepares, evaluates, and recommends the Annual Quality Assurance Report (AQAR) and Self Study Reports (SSR) for approval by the relevant institute and government statutory authorities. IQAC has been, since its establishment, performing the following tasks on a regular basis:

1. Conducting Internal Academic Audit
2. Conducting a Student Satisfaction Survey (SSS) on Teaching, Learning, and Evaluation.
3. Improvement in the quality of teaching and research through regular input to all concerned based on feedback from students.
4. Providing input for best practices in administration for efficient resource utilization and better services to students and staff.
5. Providing input for an academic and administrative audit and analysis of results for improvement in areas found weak.
6. Coordinates with all stakeholders for their opinions and advice on quality improvement.
7. Coordinates with faculty members to participate in faculty development programs, whereby teaching staff benefit from both face-to-face and online faculty development programmes, refresher courses, etc.
8. Provides input to the Department of Education, Government of Sikkim, for the CAS promotion of faculties to various stages during the academic year.



File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=198">http://nbbgc.in/?page_id=198</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been actively engaged in the teaching and learning process at the college. The college prepares the Academic Calendar in advance and displays and communicates the same with all stakeholders. Measures are taken to timely follow the activities as mentioned in the Academic Calendar. All newly admitted students have to compulsorily attend the induction programme organised by the Dean of Students' Affairs, wherein newly admitted students are briefed about the rules and regulations of the college and the university related to their programme. Primarily, the students are informed about the examination process, forms of examination, back papers, and the like during the induction programme. Students are apprised of the timetable, Programme structure, and syllabus of the courses before the semester commences. Feedback from students is also taken individually by the IQAC. Feedback is properly analysed and shared with the principal and the respective heads of departments. Accordingly, actions are taken based on the feedback received.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?p=5574">http://nbbgc.in/?p=5574</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

I. On February 10, 2023, the Gender Sensitization Unit, NBBGC, and Rainbow Hills Welfare Association together organised a district-level awareness and sensitization programme titled "Inclusive Sikkim" to raise awareness about the various rights and protections guaranteed to transgender persons.

II. The NSS unit of the NBBGC observed Rashtriya Poshan Mash (National Nutrition Week) 2022 with the sub-theme "Mahila aur Swasthya (Women and Health)" at Balika Niketan, situated at Metro, Tadong, Gangtok, on September 26, 2022.

III. A one-day legal awareness programme on gender issues was organised by NBBGC in collaboration with the Sikkim State Commission for Women, the Government of Sikkim, under DISHA, the Government of India, on July 22, 2022.

IV. To strengthen the safety measures of its members, especially those of the vulnerable groups, at the infrastructural level, the college has placed several CCTV cameras spread across the campus.

V. To promote a gender-sensitive safe space, the college has a separate Girls Common Room (GCR) in the library block. NBBGC also has a common room for female teachers.

VI. The process of enrolling students into the college is unbiased and transparent, where the percentage of marks secured in class XII is taken into consideration during the admission process.

File Description	Documents
Annual gender sensitization action plan	<a href="http://nbbgc.in/?p=4140">http://nbbgc.in/?p=4140</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**I. Solid Waste Management:** The daily domestic waste generated on campus is disposed of to a Gangtok Municipal Corporation garbage collection vehicle once a week. This waste is then taken and treated at the compost plant at Martam, which is located 18 km away from Gangtok. Dustbins are placed in each department, office, and floor for the disposal of all kinds of solid waste. Littering and the use of plastics on campus are banned.

**II. Liquid Waste Management:** The liquid waste generated on the campus is discharged properly through the government's sewerage system. Washrooms are cleaned daily by cleaning staff.

**III. E-waste Management:** The College has signed a MoU with the National Institute of Electronics and Information Technology (NIELIT), Gangtok. As per the MoU, the college has a designated "e-waste dismantling and segregation lab" with modern machinery and tools to handle e-waste. The lab also provides hands-on training to students and professionals regarding the hazardous materials

present in e-waste and the importance of their safe recycling and disposal.

**IV. Waste Recycling System:** The College also has compost pits at various locations near teachers quarters and boys and girls hostels where organic wastes are being decomposed and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college maintains an environment where everyone can be themselves and contribute their views. Our college tries to preserve cultural and linguistic diversity by giving students opportunities to participate in events organised by different stakeholders. The college organises different interdepartmental programmes and an annual college fest, where students can exchange their culture and traditions.

Regarding socio-economic parity in terms of education, the government of Sikkim provides free education to all its inhabitants. The state government also provides scholarships for higher studies. The playground of the college can be used for sports activities by others with permission from the principal of the college. Local fairs are held in college during holidays by uneducated youths in the state. The infrastructure of the campus was made more inclusive by incorporating ramps and washrooms for differently abled students. In cases of reports of discrimination or harassment, there are proper channels for grievance redress. In accordance with "the Rights of Persons with Disabilities Act, 2016," the college complies with the order to reserve more than 5% of seats for persons with disabilities with benchmark disabilities. The college plays a key role in promoting harmony by organising blood donation drives and related aspects.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Regarding sensitization to the constitutional obligations and responsibilities of citizens, the message of unity and duties to the nation are usually delivered in the classrooms.

On May 16, 2023, the final-year students from the Department of Sociology visited the Old Age Home in Ranipool, Gangtok.

On September 9, 2022, the Department of Sociology conducted Life-Skill Education (LSE) classes and other aspects of mental health in the Freedom Rehabilitation Center for recovering addicts.

NBBGC participated in the "Gangtok District Youth Festival" as a part of the Summary Revision 2023 electoral process on November 30, 2022, at the Sikkim Manipal Auditorium, Tadong, Gangtok. The programme was organised by the District Electoral Officer and District Collector, Gangtok, to generate awareness regarding the electoral process, voting rights, mock parliament, etc.

The Investor Awareness Program in Financial Inclusion and Financial Literacy was conducted by the Department of Sociology on May 29, 2023.

The Department of Education organised an extension activity for students by arranging for a visit to a special school. The overall goal was to imbibe values like gratitude, respect, tolerance, and compassion among students.

Cleanliness drives and blood donation camps are also held to inculcate the duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NBBGC celebrated Independence Day on August 15, 2022, under the aegis of the NSS unit of the college. The day was celebrated to instill the qualities of patriotism, responsibility, and a sense of belongingness toward the motherland.

The Department of Physics celebrated National Science Day on February 28, 2023, with great enthusiasm and fervour. The program was graced by the principal, vice principal, dean of student affairs, HODs, and faculties of different departments. Two distinguished resource persons, Dr. Bharat Chandra Basistha,



Principal Director and Head of Office, Department of Science and Technology, Government of Sikkim, and Dr. Amitabha Bhattacharyya, Associate Professor, Department of Physics, Sikkim University, were invited to share their insights and knowledge with the students.

The Department of Tourism at NBBGC observed World Tourism Day on September 27, 2022, on the college campus. The theme of the day was "Rethinking Tourism".

World Suicide Prevention Day was observed on September 10, 2022, by the National Mental Health Programme Health and Family Welfare Department, Government of Sikkim, in collaboration with SAATHI, NBBGC, Tadong. "Creating Hope through Action" was the theme of World Suicide Prevention Day 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Programme on Screening and Promotion of Mental Health for Students

### 2. Fitness Club in NBBGC, Tadong

(descriptions are given in the attached files)

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The starting of PG courses in NBBGC, Tadong, may be considered a thrust area of the college. The PG courses in eight subjects have added to the merit of the college. There are several students who have qualified for the NET or SLET while completing their post-graduation from NBBGC. Also, there are students who have joined PhD programmes at different universities after completing master's degrees from here. There is an upgrade in the laboratory size, an increase in the volume of books in the library, and a growth in the number of faculties. The faculties and students are engaged in research, carry out dissertations, publish papers, and attend seminars and conferences. Faculties of PG departments now have more opportunities to be inducted as members of the board of studies at the affiliating University. The faculties in the PG department face a challenge to upgrade the quality of lectures; thus, this challenge leads to intensive preparation and academic growth in the faculties. Students and faculties also get an opportunity to use university resources. In short, it has added more opportunities to the college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is dedicated to all kinds of student-related activities in the teaching, learning, and evaluation processes. At the end of every semester, the departments hold a meeting to plan and prepare for the coming semester, especially to allow teachers to prepare themselves for the upcoming semester. Syllabus distribution is overhauled and changed every few years so that teachers get to cover different themes in the syllabus. All the teachers have sufficient expertise in their chosen field of study and always impart their best effort to the students in theoretical and practical classes. These include an explanation of the relevant topics to the students using conventional teaching methodology as well as audio-visual methods. After the class, teachers regularly distribute or upload handouts to the students for better clarification and understanding. Similarly, the teachers engage with students during the regular practical classes for both UG and PG. The college maintains a departmental library for easy and quick access to supplementary reading resources. Faculties also regularly mentor and counsel students to ensure their holistic growth. The teachers assigned to the respective class or semester are responsible for ensuring timely completion of the syllabus as well as overseeing the attendance of their students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nbbgc.in/wp-content/uploads/2023/12/DOC-20230510-WA0006..pdf">http://nbbgc.in/wp-content/uploads/2023/12/DOC-20230510-WA0006..pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the college at the central level and adhered to by all the departments. Each department follows the master timetable prepared by the Dean's office at

the beginning of the semester. The HoD prepares the timetable for PG classes in line with the UG timetable. All faculty members strictly adhere to their individual timetables for effective implementation and smooth functioning of class work without any hindrance. Continuous Internal Evaluation (CIE) is conducted with active support from the Examination Cell of the college under the convenorship of the Vice-Principal. Additionally, Sessional B Examination includes term papers as well as field visits depending on the discipline requirement. Students are assessed on the basis of a written report and individual or group presentations. The principles of fairness and transparency are adopted. Clear grading criteria and assessment guidelines are communicated to students and grading is carried out impartially. Further, the university End-Term Examinations are held as per the schedule given by the university.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=5#lcp_instance_lis_tcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=5#lcp_instance_lis_tcategorypostswidget-1</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
06	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
0	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The undergraduate curriculum comprises compulsory papers like Environmental Studies and Eastern Himalayan Studies. The Environmental Studies paper teaches students about various issues related to the environment. Sikkim is a part of the Eastern Himalayan range, and the paper Eastern Himalayan Studies makes the students aware of the region from geographic, political, and economic perspectives. Apart from this, the Department of Political Sciences also engages the students in various field studies and provides research exposure by organising poster competitions, talks etc. On February 28, 2023, the department organised a poster competition with the theme "Sustainable development saving the future". Similarly, the UG Syllabus of Sociology consists of Paper III: Sociology of India (SOC-UU-E201), where Unit 2 deals with "the systems of stratification". The Unit elaborately discusses gender outside the binary system. Students are taught about gender as a spectrum and made aware of the current developments internationally. If an opportunity arises wherein students can attend programs on similar themes, the department wholeheartedly engages students to help gain a broader outlook. On June 13, 2023, an awareness program on mission life by EIACP, the Ecotourism State Council of Science and Technology, was organised, and the department students actively participated. Further, regular blood donation camps are organised and attended by students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

116

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://nbbgc.in/?page_id=198">http://nbbgc.in/?page_id=198</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1459

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1051



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our commitment to catering to diverse learning styles and abilities underscores our dedication to providing an equitable and enriching educational experience for all students, ensuring that they have the best chance to succeed in their academic journeys.

### Strategies for the advanced learners

- The advanced learners are usually nominated by the departments to represent the college in various academic activities within and outside the state. For example, students from the Department of History interacted with the Union Finance Minister, Dr. Nirmala Sitharaman, during her visit to Gangtok in 2023, offers enrichment programs and opportunities for advanced learners, including advanced research projects with experienced faculty and advanced instruments.
- Participation by the students in in-house competitions such as debate, group discussion, quizzes, student seminars on contemporary topics, extra-curricular activities, exhibitions, and cultural competitions is also encouraged.

### Strategies adopted for slow learners

- It is mandatory for all departments to regularly organise tutorial and remedial classes with the aim of improving the academic performance of the slow learners, absentees, and students who participate in sports and other activities. This practice helps the struggling learners to improve their subject knowledge and helps them catch up with their peers.
- Academic and personal counselling is given to slow learners.
- The provision of simple and standard lecture notes and

reading materials is provided.

File Description	Documents
Link for additional Information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelistscategorypostswidget-1=4#lcp_instance_listscategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelistscategorypostswidget-1=4#lcp_instance_listscategorypostswidget-1</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3305	116

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the teaching and learning processes more interesting and for conceptual clarity of the subject, audio-visual methodology (PPT), Google Classroom, fieldwork, and research projects are some of the means incorporated by the departments to provide experiential and participatory learning.

Students are regularly assigned group activities wherein proper care is taken to include one or two students who have a higher level of understanding than the others in the group. This ensures the objective of helping each other out. Projects, term papers, and presentations are assigned to promote active academic engagement, an introduction to the academic style of writing, and critical thinking among students.

The Department of Economics organises student seminars for PG students. The Department of Botany, under Participatory Rural Appraisal (PRA), takes UG and PG students for field visits to research institutes, local industries, wildlife protected areas, etc. The Department of Chemistry gives hands-on training to the students on different instrumentation techniques, giving them sufficient knowledge for their future aspirations. The

Department of History is taken for field visits to the Sikkim State Archives and Namgyal Institute of Tibetology, both located in Gangtok. The Department of Mathematics, in collaboration with the Department of Science and Technology and the Sikkim Mathematical Society, visits various schools in Sikkim to give special lectures on fundamental mathematical concepts relevant to school students, giving information regarding various scholarship and career opportunities, preparing for competitions like Mathematical Olympiads, use of ICT and online tools, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=3#lcp_instance_lis_tcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=3#lcp_instance_lis_tcategorypostswidget-1</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members regularly interact with students through ICT mode for effective teaching. Faculty members also utilize digital platforms such as Google Classroom, Zoom and Classroom, Whatsapp, etc., as well as e-resources for effective teaching. The college library has a rich collection of e-resources across disciplines. Special sessions of SWAYAM, NPTEL, etc. lectures are regularly conducted for the benefit of students. Faculties use PowerPoint presentations in their teaching by using LCDs and projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

116

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

57

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

**2.4.3.1 - Total experience of full-time teachers**

1013

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly adheres to the academic calendar issued by Sikkim University for conducting internal as well as external examinations. During a semester, a student has to appear for two internal tests, known as Sessional A and B, of 25 marks each. The End-term Examination of 50 marks is centrally held by the university. Students who cannot appear for the sessional tests due to medical or unavoidable reasons are allowed to sit for a retest under special circumstances. Sessional A is conducted by the College Exam Cell, and Sessional B is conducted by the respective departments, either in the form of written tests, term-paper assignments, or individual or group presentations. For internal examinations, students are allowed to check their answer scripts. Any discrepancy in the marks is rectified immediately, and the final marksheet is submitted to the Exam Cell within a specified deadline for freezing in the university web portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cus.ac.in/images/content/static/QuickLink/AcademicCalendar/Calendar_2023.jpg">https://cus.ac.in/images/content/static/QuickLink/AcademicCalendar/Calendar_2023.jpg</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The entire process of internal evaluation is transparent, time-bound, and efficiently monitored by the College Exam Cell. The

college follows the guidelines issued by the affiliating university while conducting internal and semester end-term examinations.

After evaluation of the internal assessment, marks are displayed on the departmental notice boards and also circulated to the students through e-mail or WhatsApp. Those students who seek to verify and want to have an idea of their performance in the test are given their answer scripts, and if they come across any doubts, clarification is given, which enables them to fare better in the future. The Exam cell also follows the Grievance Redressal Mechanism for the students. If a student is not able to appear for examination due to medical or any genuine reasons, a special examination is conducted for that student as per norms, provided that he or she submits an application with proper documents. By adopting the criteria as per the direction of the affiliating university, complete transparency is maintained in internal assessment tests.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cus.ac.in/images/content/static/QuickLink/Circular/2022/Circular_58_2022.pdf">https://cus.ac.in/images/content/static/QuickLink/Circular/2022/Circular_58_2022.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the affiliating university, and the subject teachers of the college have defined the programme outcomes for each programme offered by the college. Course outcomes, as well as learning outcomes, depend upon the nature of the course and the subject concerned. These outcomes are uploaded and displayed on the institutional website. Hard copies of the syllabi and learning outcomes are available in the departments for ready reference to the teachers and students. The respective departments where these courses are run also make the students aware of these outcomes. A centralised induction programme is also organised by the Dean of Students' Affairs to make the new students aware of the rules and regulations of the college, disciplinary matters, as well as the programmes and course outcomes that are offered by

the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://nbbgc.in/?page_id=3157">https://nbbgc.in/?page_id=3157</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every department plans and conducts all activities in light of the programme outcomes and course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. The teaching-learning and assessment processes are reviewed by the IQAC through internal academic and administrative audits. Records of academic results and other achievements are analysed and maintained by the departments. They are submitted to the IQAC at the end of the academic year. The feedback obtained from students on the teaching-learning process helps to understand the expected learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nbbgc.in/?page_id=198">https://nbbgc.in/?page_id=198</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1090

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://nbbgc.in/wp-content/uploads/2023/12/SSS-Final\\_compressed-1.pdf](http://nbbgc.in/wp-content/uploads/2023/12/SSS-Final_compressed-1.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

9.83

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

02



File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://dor.gov.in/narcotic-drugs-psychootropic">https://dor.gov.in/narcotic-drugs-psychootropic</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NBBGC College organises many diverse activities to sensitise students about social, cultural, and economic issues. First, we have the observance of various days of national importance like Independence Day, Science Day, World Suicide Prevention Day, Teachers Day, etc. Second, we have a bunch of programmes that facilitate community services and promote moral values among the students, which include blood donation camps, promotion of mental health among students, cleanliness drives, nature camps, etc. Third, we have organised programmes such as Lifestyle for the Environment and Gender Sensitization to promote an inclusive and respectful work environment. Many of the clubs organise programmes in the college in collaboration with recognized government and non-government organisations under the Government of Sikkim, such as the Forest Department, the Health and Family Welfare Department, the Social Justice and Welfare Department, the Women and Child Development Department, TASS, Blooming Sikkim, Rainbow Hills Welfare Association, etc. Furthermore, we have conducted numerous value-added programmes such as a tourist guide crash course, inclusive Sikkim, and Investor awareness Programme to foster a sense of diversity and acceptance of cultural and societal plurality.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=5#lcp_instance_lis_tcategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelis_tcategorypostswidget-1=5#lcp_instance_lis_tcategorypostswidget-1</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1210

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

08

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nar Bahadur Bhandari Government College boasts a well-established infrastructure that aligns seamlessly with the minimum requirements stipulated by statutory bodies for effective teaching and learning. A thorough observation of the existing infrastructure is carried out by the institute, and initiatives are taken up for the upgrade and addition of infrastructure if needed. Classrooms are equipped with modern amenities, ensuring a conducive environment for academic engagement. State-of-the-art laboratories provide students with hands-on experiences, fostering practical understanding and skill development. The institution is also used as an examination center for several competitive examinations, including NEET, NET, SLET, and state civil service examinations. The computing facilities are up-to-date, featuring the latest technology to support academic research and enhance learning outcomes.

Furthermore, the institution prioritizes the creation of an enriching educational environment, evident in its well-maintained libraries, which serve as invaluable resources for students and faculty alike. The physical facilities are designed to accommodate diverse learning needs, promoting inclusivity. Overall, the institution's robust infrastructure and physical facilities not only meet but exceed the minimum specified requirements, ensuring a holistic and high-quality educational experience for its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

NBBGC proudly offers comprehensive facilities for cultural activities, sports, and games, demonstrating a commitment to fostering holistic development beyond academics. The sports infrastructure includes expansive outdoor playing fields and indoor arenas, meeting the prescribed size requirements. The institution has one football field with provisions for multiple games like athletics, cricket, football, volleyball, kabaddi, kho-kho, and indoor games like badminton, carrom, table tennis, and chess. The institution's gymnasium is equipped with modern fitness equipment, catering to the health and wellness needs of students and faculty. Additionally, a dedicated yoga center provides a tranquil space for mindfulness and physical well-being.

Cultural activities thrive in well-designed auditoriums and dedicated spaces for artistic expression. These facilities, established in tandem with the institution's founding, have consistently hosted a variety of events, reflecting a vibrant cultural scene. The institution always encourages its students to participate in the cultural events held in the college, like Freshers Welcome, Annual Sports Meet, Annual Day, Farewell, etc., to exhibit cultural talents.

In summary, the institution's commitment to extracurricular activities is evident in the well-maintained, appropriately sized facilities established over the years, fostering a dynamic and engaging environment for the entire academic community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2.17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a central library and departmental libraries in almost all the departments. The reading room is well furnished and well-ventilated, which provides a conducive environment for study. An exclusive reference section is also available in the library. The visitor's book is separately maintained for the

faculties and students and has been placed next to the entrance. Visitors are also required to sign into the register during their entry and exit. CCTV cameras are installed in the library for strict surveillance. All the library resources have bar codes to maintain a strict watch on their usage by the borrowers. To ensure broader circulation of the resource, a nominal fine is collected from the borrowers if they fail to return the books within the given 15 days from the day of issuance. A well-equipped digital library with internet connectivity is also housed in the central library for access to e-resources that give access to faculties and students. Library Automation: The library is fully automated using the Integrated Library Management System (ILMS) through the SOUL Version 2 Library Management Software. The issue and return of books have been activated with the SOUL2 Library Management Software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**



<b>2.56</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
75	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The institution prioritizes the continual enhancement of its IT facilities, including Wi-Fi, to provide a cutting-edge technological environment for academic and research activities. The institution's commitment to staying current with technological advancements is underscored by regular reviews and upgrades of hardware and software components.</p> <p>The institution has an adequate number of computers for official purposes and laptops for the teaching-learning process, both among the teaching staff and students. All the devices belonging to the institution are repaired, replaced, and fixed by the institution. These IT infrastructures are operated through the WiMAX Network of the National Informatics Centre (NIC) under the Ministry of Electronics and Information Technology. The WiMAX provides internet connectivity with 20 MBPS speed and can be accessed by unlimited users, and the installation, maintenance, and service of the device are provided by NIC free of charge. The NIC also provides a free service for landline internet in the library and other</p>	

departments through Fiber Network, and the expenses for its maintenance are also covered by the NIC. Computer systems, UPS, projectors, software, and servers are maintained by third-party technicians. IT infrastructure is maintained by the outsourced agencies under the directives of the IT Department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

#### 4.3.2 - Number of Computers

104

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.79

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Library Facilities:** College library facilities are governed by a comprehensive policy that outlines procedures for maintenance, resource acquisition, and user services. The books and journals are maintained in the library against disfigurement and spoilage. Stock verification is done as a part of regular monitoring and control by the Library Committee of the College.

**Computers:** The institute has an adequate number of computers, numbering 120, with internet connections and utility software. Computer systems, UPS, projectors, software, and servers are maintained by third-party technicians. IT infrastructure is maintained by the head of the department and other faculties of the IT department.

**Classrooms, Conference Hall:** There are around 43 classrooms with proper ventilation, enough seating capacity, and green boards and podiums. Nineteen Smart Classrooms and Conference Halls are also provided with enough seating capacity and LCD projectors.

**Sport complex:** College sport complex policies encompass facility maintenance, academic support, and operational guidelines. Sports facilities are maintained by the sports committee and the teachers and professors of the Physical Education Department.

**Laboratory:** Laboratories are regularly maintained in all the practical-based departments. Records of equipment and apparatus are also maintained in the stock register. Laboratory equipment is maintained properly, regulated, and serviced periodically.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nbbgc.in/?page_id=317">https://nbbgc.in/?page_id=317</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="http://nbbgc.in/?page_id=2845&amp;lcp_pagelistscategorypostswidget-1=5#lcp_instance_listscategorypostswidget-1">http://nbbgc.in/?page_id=2845&amp;lcp_pagelistscategorypostswidget-1=5#lcp_instance_listscategorypostswidget-1</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

184

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every year in the month of December, an election for the Students' Representative Council (SRC) has been held at the college. After a gap of two years, owing to the COVID pandemic, the SRC election of the college was held on December 20, 2022. The SRC president, as a students' representative, holds membership in the IQAC committee of the college. The NSS and NCC units of the college also provide SRC's representation and engagement in their various activities.

A College Fest is organised every year and is exclusively conceptualized and organised by the SRC under the guidance and supervision of the teachers. The office-bearers of the SRC take initiatives for the active participation of the students. This practice gives the students an opportunity to hone their organisational and leadership faculties. The College Fest also provides an ideal platform for the students to showcase their talents in cultural, literary, and sports activities.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?p=4751">http://nbbgc.in/?p=4751</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

05



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association, Denz-93, has almost 80 active members. The association has always been a source of support and inspiration for the students and staff of this college. The alumni often guide current students and share their experiences in academics (by orienting and teaching them or donating their books and other materials), cultural and sports events (by training them for their performances), or even employment (by training them for their recruitment in the corporate world or making them aware of the career options in their own field). They also offer a platform needed to give concrete shape to institutional future plans, such as the establishment of a skill development center, an Incubation center for technology transfer, and trans-disciplinary research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**MISSION:**

- To provide instructional and research facilities in such branches of learning as it may deem fit and to instill scientific zeal and develop skilled human resources.
- To sensitize students to the improvement of social and economic concerns, intellectual, academic, and cultural developments, human rights, gender, and environmental issues.
- To provide young learners with opportunities to hone their ethics and leadership potential.

**VISION:**

- Our vision is to have a transformational impact on students, inculcating qualities of competence, excellence, and ethical character while meeting employment and knowledge aspirations locally.

The governance of the institution is reflective of the mission of the institute. The empowered team of the college involves the principal, convener of different committees, teaching staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, etc. The principal monitors the overall administration and academic affairs. The dean assists the principal in matters relating to student affairs, like admission and discipline. There are many committees to support the vision and mission of the college. All the committees take responsibility for their respective activities and deliver the same in every academic session. The principal ensures that all stakeholders are involved in different activities and decision-making in the institute.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=171">http://nbbgc.in/?page_id=171</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A well-placed, decentralized system is adopted by the college for the governance and management of the institution. Although the college is headed by the principal, the general rules and regulations regarding administration and finance are controlled by the Education Department, Government of Sikkim. The Under Secretary/Deputy Secretary/DDO is appointed by the department and, along with other office staff under him, assists the principal in administrative matters and finance. All important decisions pertaining to college administration are taken in the general body meetings in the presence of both the principal and deputy secretary, along with all the teachers. Likewise, the College Management Committee and Project Monitoring Unit (PMU) also play an important role in the governance and decision-making process of the college. Besides these, there are many other committees to look after different matters pertaining to the college. The college follows the academic calendar and the curriculum of Sikkim University, the affiliating university. At the departmental level, the Heads have been entrusted with specific powers to supervise and administer their own respective academic (teaching, learning, and evaluation) and other student-related responsibilities. This shows that the college practices participatory management through CMC and PMU and decentralization through HODs and various committees.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=3399">http://nbbgc.in/?page_id=3399</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan is proposed in the form of decisions from the General Body meeting. And these decisions are placed before the government for approval and execution. While making decisions, the college has focused on curriculum development, teaching and learning, student outreach programmes through NCC/NSS and other cells, ICT, research and development, and the overall management of the institution. The college, through its IQAC, has strictly monitored and evaluated the progress of the academic year to ensure that it is meeting its objectives. One

such example of a strategic plan was the setting up of a gymnasium hall, an indoor stadium, and a yoga hall on the college campus. After setting up the above three centers, health and fitness awareness has been raised among the staff and students in the post-covid period. Our students are bagging awards and titles for fitness events at the state and national levels.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://nbbgc.in/">http://nbbgc.in/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administration:** The institute has well-set decision-making processes as per the organogram. The principal, the administrative officer, and other administrative staff look after the administration of the college. Regarding matters relating to students' affairs, like admission and SRC elections, the dean office plays an important role. At the college level, dissemination of information, data, and instructions within the institution is carried out through the college website, emails, and WhatsApp groups of teaching and non-teaching staff and the students' representative council through the Dean of Students Affairs.

**Appointment and service rules:** Since the college is a government college affiliated with Sikkim University, all the recruitment of faculties and administrative staff is done by the Sikkim Public Service Commission (SPSC), Government of Sikkim, on the recommendation of the Education Department, Government of Sikkim, and adheres to the service rules of the state. In academic matters, the rules and regulations of Sikkim University, being the affiliated university, are followed by the college. The career advancement schemes of teaching faculties are done as per the current UGC regulation.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/">http://nbbgc.in/</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees of NBBGC, Tadong, are allowed to avail themselves of all the welfare benefits as per the provisions of the Government of Sikkim. The employees have medical reimbursement facilities that can be availed of by regular teaching and non-teaching staff of the college. Apart from this, periodic health camps are held on the college premises. Housing facilities (quarters) are also available for both teaching and non-teaching staff. Medical leave facilities can be availed of by faculties and administrative staff on production of requisite documents. Teachers can also take leave to attend seminars, conferences, FDP, FIP, RC, workshops, and short-term courses. Teacher fellowships or study leave are also granted to teachers as per UGC guidelines for pursuing research or a Ph.D. The teaching and non-teaching staffs of the college are entitled to government pension upon retirement. Maternity and paternity leave can be availed of by the employees as per state

government norms.

File Description	Documents
Paste link for additional information	<a href="https://sikkim.gov.in/departments/department-of-personnel-public-grievances/maternity-leave-paternity-leave">https://sikkim.gov.in/departments/department-of-personnel-public-grievances/maternity-leave-paternity-leave</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NBBGC, Tadong, under the Education Department of the Government of Sikkim, follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic

Staff. The SPSC is the nodal body responsible for the selection of Assistant Professors in the state. The faculties are required to submit their Annual Performance Index (API) to the college, from where it is forwarded to the Education Department, Government of Sikkim. The objective is not only to evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth for the employee. This mechanism helps in promotion (CAS) based on faculty performance. Annual feedback received from the students also helps in imparting quality education as well as making improvements based on the data received. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals provided by the administrative head.

File Description	Documents
Paste link for additional information	<a href="https://sikkimhrdd.org/GeneralSection/DownloadForms.aspx">https://sikkimhrdd.org/GeneralSection/DownloadForms.aspx</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal audit:** The main source of the budget (finance) of the college is allocated by the Education Department, Government of Sikkim. The Government of Sikkim appoints an internal auditor (CA) who checks the utilization certificates of the funds allocated in different heads and submits the audited report to the government. The same process has been followed over the years.

**External audit:** The accounts of the college are audited by auditors appointed by the central A.G. office every three years. Any queries in the process of auditing are attended to immediately by the DDO of the institution, along with the supporting documents, within the prescribed time limits. The institution did not come across any major audit objections during the preceding years.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources to support the teaching-learning process. Being a government college, it is fully funded by the Government of Sikkim and the RUSA, Government of India, and partially the college collects nominal tuition fees from PG students. All the major decisions are taken by the College General Body Meeting, and the necessary approvals are forwarded to the government for implementation. After government approval, the Purchase Committee and Project Monitoring Unit of RUSA monitor the purchases, procurements, and projects. The college administration always encourages and supports faculty members to bring research projects to the institute. The college also welcomes grants from philanthropists, the alumni association, and all others who are associated with the college.

File Description	Documents
Paste link for additional information	<a href="http://rusasikkim.com/">http://rusasikkim.com/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policymaking and implementing units in the college. It assesses and suggests the parameters of quality education. IQAC prepares, evaluates, and recommends the Annual Quality Assurance Report (AQAR) and Self Study Reports (SSR) for approval by the relevant institute and government statutory authorities. IQAC has been, since its establishment, performing the following tasks on a regular basis:

1. Conducting Internal Academic Audit
2. Conducting a Student Satisfaction Survey (SSS) on Teaching, Learning, and Evaluation.
3. Improvement in the quality of teaching and research through regular input to all concerned based on feedback from students.
4. Providing input for best practices in administration for efficient resource utilization and better services to students and staff.
5. Providing input for an academic and administrative audit and analysis of results for improvement in areas found weak.
6. Coordinates with all stakeholders for their opinions and advice on quality improvement.
7. Coordinates with faculty members to participate in faculty development programs, whereby teaching staff benefit from both face-to-face and online faculty development programmes, refresher courses, etc.
8. Provides input to the Department of Education, Government of Sikkim, for the CAS promotion of faculties to various stages during the academic year.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?page_id=198">http://nbbgc.in/?page_id=198</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been actively engaged in the teaching and learning process at the college. The college prepares the Academic Calendar in advance and displays and communicates the same with all stakeholders. Measures are taken to timely follow the activities as mentioned in the Academic Calendar. All newly admitted students have to compulsorily attend the induction programme organised by the Dean of Students' Affairs, wherein newly admitted students are briefed about the rules and regulations of the college and the university related to their programme. Primarily, the students are informed about the examination process, forms of examination, back papers, and the like during the induction programme. Students are apprised of the timetable, Programme structure, and syllabus of the courses before the semester commences. Feedback from students is also taken individually by the IQAC. Feedback is properly analysed and shared with the principal and the respective heads of departments. Accordingly, actions are taken based on the feedback received.

File Description	Documents
Paste link for additional information	<a href="http://nbbgc.in/?p=5574">http://nbbgc.in/?p=5574</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,**

**B. Any 3 of the above**

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

I. On February 10, 2023, the Gender Sensitization Unit, NBBGC, and Rainbow Hills Welfare Association together organised a district-level awareness and sensitization programme titled "Inclusive Sikkim" to raise awareness about the various rights and protections guaranteed to transgender persons.

II. The NSS unit of the NBBGC observed Rashtriya Poshan Mash (National Nutrition Week) 2022 with the sub-theme "Mahila aur Swasthya (Women and Health)" at Balika Niketan, situated at Metro, Tadong, Gangtok, on September 26, 2022.

III. A one-day legal awareness programme on gender issues was organised by NBBGC in collaboration with the Sikkim State Commission for Women, the Government of Sikkim, under DISHA, the Government of India, on July 22, 2022.

IV. To strengthen the safety measures of its members, especially those of the vulnerable groups, at the infrastructural level, the college has placed several CCTV cameras spread across the campus.

V. To promote a gender-sensitive safe space, the college has a separate Girls Common Room (GCR) in the library block. NBBGC also has a common room for female teachers.

VI. The process of enrolling students into the college is unbiased and transparent, where the percentage of marks secured in class XII is taken into consideration during the admission process.

File Description	Documents
Annual gender sensitization action plan	<a href="http://nbbgc.in/?p=4140">http://nbbgc.in/?p=4140</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**I. Solid Waste Management:** The daily domestic waste generated on campus is disposed of to a Gangtok Municipal Corporation garbage collection vehicle once a week. This waste is then taken and treated at the compost plant at Martam, which is located 18 km away from Gangtok. Dustbins are placed in each department, office, and floor for the disposal of all kinds of solid waste. Littering and the use of plastics on campus are banned.

**II. Liquid Waste Management:** The liquid waste generated on the campus is discharged properly through the government's sewerage system. Washrooms are cleaned daily by cleaning staff.

**III. E-waste Management:** The College has signed a MoU with the National Institute of Electronics and Information Technology (NIELIT), Gangtok. As per the MoU, the college has a designated "e-waste dismantling and segregation lab" with modern machinery and tools to handle e-waste. The lab also provides hands-on training to students and professionals regarding the hazardous materials present in e-waste and the importance of their safe recycling and disposal.

**IV. Waste Recycling System:** The College also has compost pits at various locations near teachers quarters and boys and girls hostels where organic wastes are being decomposed and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**

**B. Any 3 of the above**

<b>4. Ban on use of Plastic</b>	
<b>5. landscaping with trees and plants</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college maintains an environment where everyone can be themselves and contribute their views. Our college tries to preserve cultural and linguistic diversity by giving students opportunities to participate in events organised by different stakeholders. The college organises different interdepartmental programmes and an annual college fest, where students can exchange their culture and traditions.

Regarding socio-economic parity in terms of education, the government of Sikkim provides free education to all its inhabitants. The state government also provides scholarships for higher studies. The playground of the college can be used for sports activities by others with permission from the principal of the college. Local fairs are held in college during holidays by uneducated youths in the state. The infrastructure of the campus was made more inclusive by incorporating ramps and washrooms for differently abled students. In cases of reports of discrimination or harassment, there are proper channels for grievance redress. In accordance with "the Rights of Persons with Disabilities Act, 2016," the college complies with the order to reserve more than 5% of seats for persons with disabilities with benchmark disabilities. The college plays a key role in promoting harmony by organising blood donation drives and related aspects.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Regarding sensitization to the constitutional obligations and responsibilities of citizens, the message of unity and duties to the nation are usually delivered in the classrooms.

On May 16, 2023, the final-year students from the Department of Sociology visited the Old Age Home in Ranipool, Gangtok.

On September 9, 2022, the Department of Sociology conducted Life-Skill Education (LSE) classes and other aspects of mental health in the Freedom Rehabilitation Center for recovering addicts.

NBBGC participated in the "Gangtok District Youth Festival" as a part of the Summary Revision 2023 electoral process on November 30, 2022, at the Sikkim Manipal Auditorium, Tadong, Gangtok. The programme was organised by the District Electoral Officer and District Collector, Gangtok, to generate awareness regarding the electoral process, voting rights, mock parliament, etc.

The Investor Awareness Program in Financial Inclusion and Financial Literacy was conducted by the Department of Sociology on May 29, 2023.

The Department of Education organised an extension activity for students by arranging for a visit to a special school. The overall goal was to imbibe values like gratitude, respect, tolerance, and compassion among students.

Cleanliness drives and blood donation camps are also held to inculcate the duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NBBGC celebrated Independence Day on August 15, 2022, under the aegis of the NSS unit of the college. The day was celebrated to instill the qualities of patriotism, responsibility, and a sense of belongingness toward the motherland.

The Department of Physics celebrated National Science Day on February 28, 2023, with great enthusiasm and fervour. The program was graced by the principal, vice principal, dean of student affairs, HODs, and faculties of different departments.

Two distinguished resource persons, Dr. Bharat Chandra Basistha, Principal Director and Head of Office, Department of Science and Technology, Government of Sikkim, and Dr. Amitabha Bhattacharyya, Associate Professor, Department of Physics, Sikkim University, were invited to share their insights and knowledge with the students.

The Department of Tourism at NBBGC observed World Tourism Day on September 27, 2022, on the college campus. The theme of the day was "Rethinking Tourism".

World Suicide Prevention Day was observed on September 10, 2022, by the National Mental Health Programme Health and Family Welfare Department, Government of Sikkim, in collaboration with SAATHI, NBBGC, Tadong. "Creating Hope through Action" was the theme of World Suicide Prevention Day 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Programme on Screening and Promotion of Mental Health for Students

2. Fitness Club in NBBGC, Tadong

(descriptions are given in the attached files)

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The starting of PG courses in NBBGC, Tadong, may be considered a thrust area of the college. The PG courses in eight subjects have added to the merit of the college. There are several students who have qualified for the NET or SLET while completing their post-graduation from NBBGC. Also, there are students who have joined PhD programmes at different universities after completing master's degrees from here. There is an upgrade in the laboratory size, an increase in the volume of books in the library, and a growth in the number of faculties. The faculties and students are engaged in research, carry out dissertations, publish papers, and attend seminars and conferences. Faculties of PG departments now have more opportunities to be inducted as members of the board of studies at the affiliating University. The faculties in the PG department face a challenge to upgrade the quality of lectures; thus, this challenge leads to intensive preparation and academic growth in the faculties. Students and faculties also get an opportunity to use university resources. In short, it has added more opportunities to the college.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. To initiate faculty and student exchange programmes with other colleges and universities.
2. To improve the quality of teaching and research through regular input from all concerned based on feedback from stakeholders.
3. To take initiative towards the timely completion of financial, academic, and environmental audits.
4. To conduct a faculty development programme (FDP) for teaching and a skill development programme (SDP) for non-teaching staff.
5. To establish an efficient mechanism for improvement and tracking students' progressions into academic and career fields.
6. To harvest strong collaborations between colleges and various industries and entrepreneurs.

7. To organise seminars and workshops with the maximum involvement of the various committees of the college.
8. To rectify the gaps and loopholes in the present AQAR and ensure timely uploading of AQAR 2023-24 in the NAAC portal.